Key Management Dimension elements in line with DfT guidance

Key Management Dimension elements to be addressed across Business Case stages	OBC 2020*	Updated in Management Dimension Addendum	New in Management Dimension Addendum**
Elements to be completed at SOBC Stage			
Introduction and objectives – outline the approach taken to assess if the investment is deliverable	✓		
Evidence of similar projects – if possible, provide evidence of similar projects that have been successful to support the recommended project approach: if no similar projects are available for comparison, outline the basis of assumptions for delivery of this proposal (for example, a comparison with industry averages for this kind of work)		✓	
Governance, organisational structure and roles – describe key roles, accountabilities, roles and responsibilities and how they are resourced		✓	
Assurance – assurance strategy and plan with key assurance and approval milestones		✓	
Elements that should be outlined at SOBC and completed at OBC stage			
Programme or project reporting – describe the reporting arrangements including delegated authorities, exception reporting, tolerances and change control	✓		
Programme or project scope, dependencies and constraints – set out deliverables and decisions that are provided/received from other projects and any constraints: this may include drop-dead delivery dates, resources and circumstances	✓		
Project implementation – summarise the key-work packages, product and work break down structures for executing the work	✓		
Programme or project plan – outline a plan with key milestones, progress and include a critical path		✓	
Stakeholder engagement and communications – set out the communications strategy and plans that accounts for all stakeholders, aligning with those outlined in the strategic dimension		✓	
Risk and issues management – provide arrangements for risk management and issues that are likely to affect delivery and implementation	✓		
Lessons management – produce a strategy and plan for learning from other proposals, learning throughout the proposal and sharing lessons with other teams			✓
Benefits management - produce a longlist of prioritised benefits and a Benefits Logic Map to show how benefits contribute to strategic objectives.			✓
Data and information security – explicitly address the protection of critical systems, digital assets and commercially sensitive data			✓

* Outline Business Case - Management Case (403394-MMD-BCA-00-RP-BC-0277 Rev C)

** New section added to the OBC, or existing section in the OBC replaced by this Addendum